

## **What documentation do I need to give my CFR Group Co-ordinator and how often?**

- Acknowledge to your Scheme Coordinator that you have read, understood and will comply with the CFR NAS policy NASCG007. (Annually).
- Signed ‘ Volunteer Declaration of Confidentiality, Policy and Procedures agreement’. This includes a confirmation by the CFR that they informed their motor insurance company that they are a CFR. – **Declaration to be signed every year. (Appendix II -NAS Policy Document NASCG007).**
- **Children First** online Course completed – Print or email Certificate to your coordinator - (HSELAND.ie)
- Copy of your PHECC CFR Certificate (in date) - **Recertified every two Years in your group.**
- **HSELAND.IE Courses (Added since Covid-19 Pandemic)**
  1. AMRIC Hand hygiene for HSE clinical staff. (30 minutes)
  2. National Standards for Infection prevention and Control in Community Services.
  3. Putting on and taking off PPE in acute healthcare settings. (20 minutes)
  4. Putting on and taking off PPE in community healthcare settings (20 minutes)
- Copy of Drivers Licence - **Replace when out of date**

- Garda vetting completed (***Must be completed every two years***).
- Online **CISM** course completed – Certificate to coordinator. (PHECCIT.ie)